

LETTER OF AGREEMENT ESTABLISHING CAMP RENTAL (Non BSA Groups)

This letter of agreement is for the purpose of establishing the use of camp Brinkley Parsons Pigott Sheppard
By (name of Renter) _____, and henceforth for the purpose of establishing this agreement, shall be
known as the Renter. The purpose (activity or event) camp will be used for is _____

The Renter is reserving facilities listed on the attached fee schedule from (date/time) _____
to (date/time) _____.

1. The Chief Seattle council requires the following documents be submitted upon reserving the facilities:
 - a) A certificate of general liability insurance evidencing a minimum of \$1,000,000 combined single limit.
If non-Scout vehicles are to be driven on Scout property, evidence of automobile liability insurance for the same limit is also required.
 - b) A completed and signed hold harmless agreement (copy attached)
2. A deposit of 10% of the anticipated total fee or \$100, whichever is greater, shall be paid at the time the reservation is made.
3. It is understood by all parties that charges according to the rental fee schedule work sheet, as it is completed after using the property, will be paid in full upon receipt of invoice. We also reserve the right to require full payment of anticipated fees prior to dates of usage.
4. It is understood and agreed by all parties that the Renter shall be responsible for any and all damages to camp property, which may reasonably be attributed to the actions of the rental party. The Renter agrees to pay any and all reasonable claims when presented.
5. It is understood that no alcoholic beverages or illegal drugs of any kind are permitted on the premises.
6. It is agreed that the Renter will provide adult leadership according to the ratios listed in the *Policies and Procedures for Rental Groups*. At least two adult leaders must be present at all times while the group is in camp.
7. Upon arrival, a count of all adults and youth with your group at camp must be submitted to the camp director or ranger. The director or ranger must be kept up to date in writing if the size of the group fluctuates during the course of the rental.
8. The Renter is responsible for first aid and emergency care and must provide a health officer currently certified in standard first aid and CPR from a nationally recognized provider. Adequate preparations must be made to provide health services to all participants while using camp facilities. These include (for each participant): Name and address, emergency contact information, known allergies or health conditions requiring restriction or other accommodation while on site, and signed permission to seek emergency treatment for all minors or a signed religious waiver. The Renter must designate a vehicle in good working order, as the emergency transportation vehicle for injuries not requiring an ambulance. In case of emergency call 911.
9. It is understood and agreed by all parties that should the rental group fail to provide proper leadership or fail to abide by camp rules as outlined in the renters *Policies and Procedures* booklet or directions of the camp director or ranger, the Chief Seattle Council camp director or ranger may at his discretion terminate this agreement and require the renting party to vacate the camp, forfeiting any and all fees and monies agreed to herein.

Name of Organization

_____ Male attendance _____ Female attendance

Address

_____ Total Anticipated Attendance

City, State, Zip

email address

Signature of official for the Renter

Signature for the Chief Seattle Council, BSA

Title of official for the Renter

Title of Chief Seattle Council Official

Date

Date

Note: Please return original along with the Hold Harmless Agreement, the Rental Fee Worksheet, and your deposit to the camp you are reserving, except Camp Sheppard, which is sent to the Chief Seattle Council Service Center.

HOLD HARMLESS AGREEMENT

_____ (name of organization using facility) shall indemnify, hold free and harmless, assume liability for, and defend the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers and directors from any and all costs and expenses including but not limited to, attorneys' fees, reasonable investigative and discovery costs, court costs, and all other sums which the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors may pay or become obligated to pay on account of any, all and every demand for, claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of above organization's use of real or personal property belonging to the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors, or by any action or omission by the above organization, its members, agents, servants, employees, officers, and directors.

Name of organization

Signature of official for the Renter

Name and Title of official for the Renter

Address City/State Zip

Date

Business phone Residence phone